

**Return completed form to:**  
 Utah Housing Corporation  
 Customer Service Department  
 2479 Lake Park Blvd.  
 West Valley City, UT 84120  
 Email: [customerservice@uthc.org](mailto:customerservice@uthc.org)  
 Fax: 801-902-8301



## Update/Change Automatic Payment Request

### Borrower information

Date	Loan number	Last 4 digits of SSN	
Borrower name		Phone number	
Property address	City	State	ZIP Code

### Please check the appropriate box, below

- \***CANCEL** automatic withdrawal
- \***CHANGE** withdrawal date NEW DATE: 1<sup>ST</sup>, 4<sup>TH</sup>, 8<sup>TH</sup>, 15<sup>TH</sup> (**circle a date if applicable**)
- UPDATE** bank information – a voided check is required if you select “Checking” below

Bank/CU Name	Account Type <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Routing #	
Account #	Additional Principal Amount (optional) \$

\*If you wish to make changes to your automatic payment withdrawal date option or to terminate authorization, **you must notify UHC, in writing, three (3) BUSINESS days before the next draft is scheduled.**

### Acknowledgement

I certify that all information presented herein are true, accurate and correct to the best of my knowledge. I understand that UHC may request additional documentation as deemed necessary to update my automatic payment information.	
Borrower signature ( <b>DocuSign or ink signature only</b> )	Date

Requests can be submitted via the contact information listed above.

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